

Agenda – Meeting 5
Professional Development Committee
Vernon College

September 13 2013 ▪ 10:00AM ▪ VER RM 204, CCC RM 712

- **Call Meeting to Order**
- **Attendance**

Vernon College Position	Member	Present	Not Present
Instructional Design & Technology Coordinator	Roxie Hill, Chair		
Faculty Senate President/PD Coordinator	Dr. Donnie Kirk, Chair		
Director of Quality Enhancement	Criquett Lehman		
Administrative Secretary to the President	Mary King		
Faculty – Surgical Technology Coordinator	Jeff Feix		
Faculty - Spanish	Renee Wooten		
Faculty – Microcomputer Applications	Steven Underhill		
Professional Staff	Lana Carter		
Professional Staff	LeAnn Jordan		

- **Approve Minutes previous meeting**
 - Exhibit A
- **Professional Development Policy**
 - Final Version – Exhibit B
 - Process
 - PD Proposal Form - Exhibit C
 - Reporting Forms
 - Internal – Exhibit D
 - External – Exhibit E
 - Publicize
 - Deans, Division Chairs
 - All Employees
- **Adjournment**

Meeting Notes: